

# Bibliography

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Hundreds of helpful publications are available for individuals preparing for CGCM or CMM certification exams. The list below is not meant to be comprehensive; nor should it be considered IPMA's sanctioned list of study materials. Other useful publications not found in this bibliography are available through online bookstores such as:

- Amazon.com
  - BN.com (Barnes and Noble)
  - NAPL.org (National Association of Printing Leadership)
  - GAIN.net (Printing Industries of America/Graphic Arts Technical Foundation)
  - DMIA.org (Document Management Industries Association)
  - XPLOR.org (XPLOR International)
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- Belz, Robert W., Excellence in Mail Management (Time Critical Communications, Boca Raton, FL, 1994), 226 pp.  
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- Fenton, Howard M. and Romano, Frank J., On-Demand Printing: The Revolution in Digital and Customized Printing, Second Edition, (Graphic Arts Technical Foundation, Pittsburgh, PA, 1997), 308 pp.  
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- Levenson, Harvey R., Complete Dictionary of Graphic Arts and Desktop Publishing Terminology, (Summa Books, Thousand Oaks, CA, 1994), 271 pp.  
Available through Good Neighbor Press & Services, Atascadero, CA, Phone: 805/466-3745, E-mail: [gnps@thegrid.net](mailto:gnps@thegrid.net), Web Site: [www.thegrid.net/~gnps](http://www.thegrid.net/~gnps)
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- Complete Reference to Postal Knowledge, (Pitney Bowes Postal Education Center, Peachtree City, GA)  
Available through the Pitney Bowes website at <http://www.pb.com>
- Domestic Mail Manual and International Mail Manual and USPS Service Guides  
Available from the USPS at <http://www.usps.com>