

# **Welcome to Your Newest Member Benefit**



# **EXCHANGE**

IPMA'S MEMBERS ONLY COMMUNITY

## Logging into the Community

Home

Communities ▾

Network ▾

Browse ▾

Education ▾

FAQ

Member Resources ▾

search



### Latest Discussions



#### RE: Not being at IPMA 2015

By: [Richard Beto](#), 7 days ago

Posted in: [Open Forum](#)

Tim, We did miss you this year and i have learned you have big plans on the horizon. I must admit it is good to see state printers, NGPA or not, come to conferences like this. CA, TN, MS and CO of course. CO and TN are playing large roles in this...



#### RE: Not being at IPMA 2015

By: [Tammy Golden](#), 8 days ago

Posted in: [Open Forum](#)

We missed you, Tim! Hope to see you next year in Colorado. -----Original Message----- Standing at my desk, preparing for a Metrics report to the Customer Utility Board (CUB), my thoughts are at IPMA 2015. #Periscope has been fun to watch,...

### Recent Blogs



#### Important Deadlines

By: [Samantha Lake](#) 2 months ago

Posted in: [Open Forum](#)

We have some very important deadline approaching! Please...

More

### Recent Shared Files



#### Reaping the Full Benefits from Full-Service IMb

Go to [community.ipma.org](http://community.ipma.org) and sign in by clicking the button in the upper right corner.

**If you have forgotten your username or password**

**Members - Login here**

Email

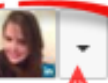
Password

[Can't access your account?](#)

Stay signed in

Login

**If you have forgotten your username and/or password click the link to request them.**



To view your profile



## Latest Discussions



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By: [Richard Beto](#), 7 days ago

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### RE: Not being at IPMA 2015

By: [Tammy Golden](#), 8 days ago

## Recent Blogs



### Growing IPMA by assisting in the establishment of new In-plants

By: [Dwayne Magee](#) one month ago

Posted in: [Open Forum](#)

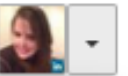
In many faith communities, there is a popular growth...

Once logged in you can view your profile by clicking the drop-down arrow in the right-hand corner.



To view your profile

[Contact Us](#) | [Code of Conduct](#)



Samantha  
slake@ipma.org

97%

Profile

Communities

2 unread

Logout

[Home](#) [Communities](#) [Network](#) [Browse](#) [Education](#) [FAQ](#) [Member Resources](#)

## Latest Discussions



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## Recent Blogs



### Growing IPMA by assisting in the establishment of new In-plants

By: [Dwayne Magee](#) one month ago

Posted in: [Open Forum](#)

A drop-down screen will appear, click on profile to view your full profile.



# Samantha Lake

Marketing,

To update your profile

2 new messages

Actions

- Change Picture
- Remove Picture

## Contact

[slake@ipma.org](mailto:slake@ipma.org)

COMMUNITY MANAGER

IPMA STAFF

BETA TESTER

Bronze Most Valuable

## Social Links

Actions



## Bio



Currently working for Grow Socially as a Director of Marketing for Epicomm and IPMA, I am building brand awareness, generating leads through inbound marketing, communicating with members via several channels including print, direct mail, email, and social media. This in combination with over 5 years of experience in training and development has allowed me to demonstrate a proven track record of success performing in fast-paced, high pressure, and immediate response environments.

My experience has sharpened my ability to adapt my approach in development and delivery to ensure clear and concise communication. Working with a variety of ages, nationalities, and education levels has strengthened my ability to make high-impact decisions quickly, use excellent judgment, demonstrate professionalism at all times, and has sharpened my ability to communicate with diverse audiences.

Specialties: Project management, Marketing, Inbound marketing, Social media, Writing, Executing strategic marketing plans, Public speaking, Communication, Microsoft Office, Organizational culture, Adult learning theory, Instructional design theory, ADDIE model, Technical and non-technical training, Increasing efficiency, and Productivity.

## Import From LinkedIn

Import Your Info

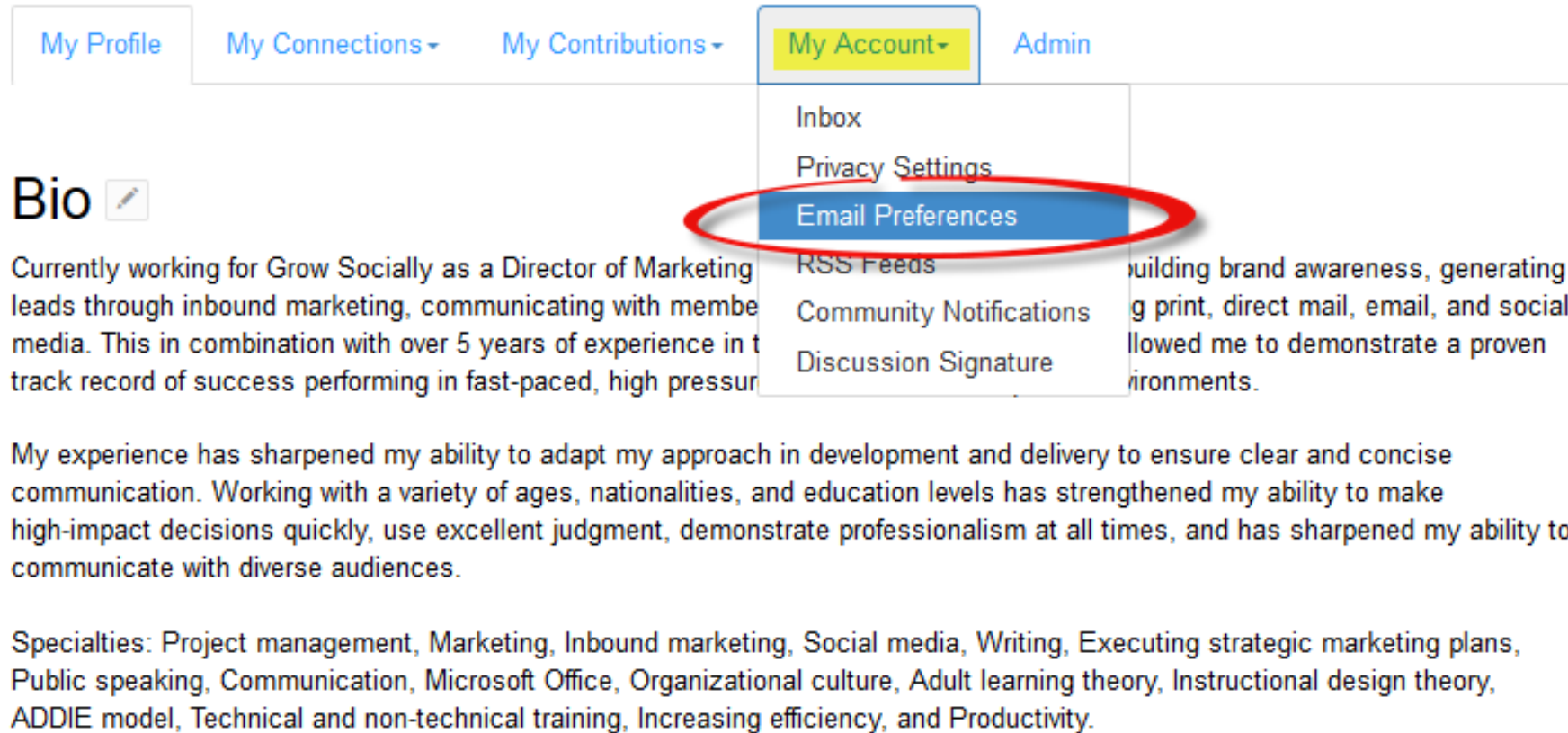
Update your information from LinkedIn®

Here you can add or update your profile picture, edit your bio, or import your information from LinkedIn.

Samantha Lake


Marketing,

To view and update your email preferences



The screenshot shows a user profile page for Samantha Lake. At the top, there is a navigation bar with tabs: "My Profile", "My Connections", "My Contributions", "My Account", and "Admin". The "My Account" tab is highlighted in yellow. A dropdown menu is open under "My Account", listing "Inbox", "Privacy Settings", "Email Preferences", "RSS Feeds", "Community Notifications", and "Discussion Signature". The "Email Preferences" option is circled in red. Below the navigation bar, the "Bio" section is visible, featuring a bio icon and a paragraph of text. The bio text describes Samantha Lake's role as a Director of Marketing at Grow Socially and her experience in inbound marketing and communication. Below the bio, there is a section for "Specialties" listing various skills and experiences.

My Profile My Connections My Contributions My Account Admin

Bio 

Currently working for Grow Socially as a Director of Marketing leads through inbound marketing, communicating with members and media. This in combination with over 5 years of experience in the track record of success performing in fast-paced, high pressure environments.

My experience has sharpened my ability to adapt my approach in development and delivery to ensure clear and concise communication. Working with a variety of ages, nationalities, and education levels has strengthened my ability to make high-impact decisions quickly, use excellent judgment, demonstrate professionalism at all times, and has sharpened my ability to communicate with diverse audiences.

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Under the my account tab you can configure how you would like to receive email notifications from the community by selecting “Email Preferences” from the drop-down menu.

**To view verify  
email address  
and configure  
your  
subscriptions**

## General Emails

Messages alerting you to participation opportunities from members and administrators.

- I want to receive general email (recommended setting)
- Do not send this type of email

Currently, [slake@ipma.org](mailto:slake@ipma.org) receives all general emails.

If you prefer to receive these types of emails at a different address, [please specify a new email address](#).

## Community Emails

### Invitations to join a community

- I want to receive invitations (recommended setting)
- Do not send this type of email

### Emails from community administrators (non-Discussion email)

Periodically, community administrators need to send meeting notices, updates and other specific information directly through email.

- Please keep me informed for all communities
- I do not want to receive any community messages
- I want to stop receiving community messages from certain communities

### Discussion group emails

Preferences for discussion groups are held in your subscription settings. Access your subscriptions using the button below.

[Configure Your Subscriptions](#)

**Here you can check what email address is registered to your account and configure your email preferences for the communities that you belong to.**



# To setup notification preferences

## My Community Notifications

List of your communities and their notification preferences. For other communities open for membership, see this [list of communities](#).

4 Communities

Order By ▾

Community	Notification	Delivery Details	Actions
<a href="#">IPMA Staff</a>	Real Time	slake@ipma.org	Edit Email
<a href="#">Open Forum</a>	Real Time	slake@ipma.org	Edit Email
<a href="#">Beta Test Community</a>	Daily Digest	slake@ipma.org	Edit Email ▾
<a href="#">IPMA Board of Directors</a>	Real Time	slake@ipma.org	Edit Email

You can receive two types of notifications; a Daily Digest, where you will receive one email with a summary of all of the discussions on a given day or Real Time, where you will receive an email notification the moment a message has been posted to the community.

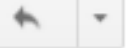
# To view and respond to messages via email

Open Forum : Not being at IPMA 2015 Inbox x



Tim Hendrix via In-Plant Printing and Mailing Association <Mail@connectedcommunity.org> [Unsubscribe](#)

Jun 17 (9 days ago) ☆



to me ▾

**Add this email to you safe sender list.**



**Start a new discussion in the community from your email**

**Go to the Open Forum**

[Open Forum](#)

[Post New Message](#)

Not being at IPMA 2015

[Reply to Group](#)

[Reply to Sender](#)



Jun 17, 2015 10:37 AM

[Tim Hendrix](#)

**Options for replying from your email**

Standing at my desk, preparing for a Metrics report to the Customer Utility Board (CUB), my thoughts are at IPMA 2015. [#Periscope](#) has been fun to watch, as it is live and in the moment. (my phone whistles at me at the worst time). The tweets and updates are a pale substitution for being there with friends and colleagues from around the nation. If you are there, soak it up and understand this it an important time that will spark new ideas and increase your passion for the important and rewarding work our In-Plants do!

To view communities

Home **Communities** Network Browse Education FAQ Member Resources

search

- All Communities
- My Communities
- Committees
- Post a Message

## Late News

### g at IPMA 2015



By: [Richard Beto](#), 7 days ago

Posted in: [Open Forum](#)

Tim, We did miss you this year and i have learned you have big plans on the horizon. I must admit it is good to see state printers, NGPA or not, come to conferences like this. CA, TN, MS and CO of course. CO and TN are playing large roles in this...

RE: Not being at IPMA 2015

## Recent Blogs



### Growing IPMA by assisting in the establishment of new In-plants

By: [Dwayne Magee](#) one month ago

Posted in: [Open Forum](#)

In many faith communities, there is a popular growth...

You can search communities and view the communities you belong to under this tab.

Community Home

Discussion 98

Library 12

Events 0

Members 379

## Latest Discussion Posts

Add



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## Latest Shared Files

Add



### What do you do to give back to the community? Attachments

By: [Jerry Hill](#) 12 days ago



### A Blue Footed Booby Named Solly McBoo

By: [Dwayne Magee](#) 27 days ago



### Evaluating Costs and Establishing Price Structures

**In each community you can view the most recent discussion posts and files shared.**

## To Post a New Message

[Community Home](#)[Discussion](#) **96**[Library](#) **12**[Events](#) **0**[Members](#) **379**

1 to 30 of 30 threads (96 total posts)

50 per page

[Post New Message](#)

<u>Thread Subject</u>	<u>Replies</u>	<u>Last Post</u>
<a href="#">Not being at IPMA 2015</a>	5	7 days ago by <a href="#">Richard Beto</a>
<a href="#">Get Connected!!!</a>	0	10 days ago by <a href="#">Richard Silver</a>
<a href="#">Secret to Your Success</a>	0	10 days ago by <a href="#">Richard Silver</a>
<a href="#">Introduce Yourself!</a>	6	11 days ago by <a href="#">Samantha Lake</a>

**To view all discussions just click on the discussion tab. From here you can also post a new discussion topic.**

## Post a Message

To post a new message

The screenshot shows the 'Post a Message' form with the following elements:

- From:** Samantha Lake
- To:** Open Forum (dropdown menu, circled in red)
- Cross Post To:** No Additional Discussions (dropdown menu, highlighted in yellow)
- Subject:** (empty text field)
- Automatically insert content preview for links:** Yes (checkbox)
- Rich Text Editor:** Includes a menu bar (File, Edit, Insert, View, Format, Table) and a toolbar with icons for undo, redo, bold, italic, bulleted list, numbered list, link, unlink, and image. The editor content shows a signature: 'Samantha Lake' between two dashed lines.
- Attach:** Button with a red arrow pointing to it.
- Send:** Button circled in red.
- Cancel:** Button.

When posting a new message you can select the community to post it in, cross post the message to another community, and attach a file. Once your message is ready just click send.

# To post a reply to a message

2. RE: Not being at IPMA 2015

0

Recommend



[Richard Silver](#)

Posted 8 days ago

Hey Tim,

You were missed and we had a great conference. I'll call you after I get back and catch up with you.

-----  
Richard Silver  
-----

Show Original Message

Reply to Discussion

Make Best Answer

Reply to Sender

Post Message

Forward Message

Print Message

Pin post to top

Edit

Delete

**From any post, you can click the drop-down arrow to post a reply.**

# To view community members

Open Forum Settings

[Community Home](#) [Discussion 96](#) [Library 12](#) [Events 0](#) [Members 379](#)

First Name



Last Name

Company Name

Email Address

[Find Members](#) [Clear All](#) [Export](#)

Showing 1 to 20 of 379\* [Name A-Z](#) [20 per page](#)

	<a href="#">Teddy Abad-Perez</a> <a href="mailto:Teddy.Abad@state.co.us">Teddy.Abad@state.co.us</a>	<a href="#">Send Message</a> <a href="#">Add as Contact</a>
	<a href="#">Paul Ackerman</a> <a href="mailto:packerman@bluevalleyk12.org">packerman@bluevalleyk12.org</a>	<a href="#">Send Message</a> <a href="#">Add as Contact</a>

**In each community you can view the other community members, you can also add them as a contact, for easy communication in the future.**



To view your member resources

## Member's Only Content

1 Entries

### Folders

New New Child Delete

- Member's Only Content
  - Surveys
  - Webinars
  - Whitepapers

### Folder Contents

New View Delete

The member resources section is where you can find archived member benefits such as surveys, whitepapers, and webinars.

To view your member resources

## Member's Only Content

Blogs  
Member's Only Content

1 Entries

## Folders

New New Child Delete

- Member's Only Content
  - Surveys
  - Webinars
  - Whitepapers

## Folder Contents

New View Delete

- Marketing Your In-Plant Printing and Mailing Facility

Once in this section click on the folder to view its contents. Once you select a folder the items will appear to the right. Just double-click each file to view it.



# EXCHANGE

IPMA'S MEMBERS ONLY COMMUNITY

If you have any questions please contact IPMA's Community Manager/Marketing Director, Samantha Lake at [slake@ipma.org](mailto:slake@ipma.org) or 978-821-4688.